



A UNAIDS Initiative
The Global Coalition
on Women and AIDS



NATIONAL MINORITY
AIDS COUNCIL
Building Healthier Communities



Advancing Women's Leadership and Advocacy for AIDS Action

Africa Regional Workshop: Women's Leadership in HIV/AIDS

January 28 - February 15, 2008
Nairobi, Kenya

APPLICATION

Eligibility and Focus Countries: The Africa Regional Workshop is designed for women working in HIV/AIDS in **six (6) priority countries** in Africa. Only applications received from women who live and work in these countries will be reviewed by the selection panel. Four (4) women from each of the six countries will be selected for a total of 24 participants. Please note that applications received from non-focus countries **will not be reviewed**. The six focus countries are:

1. Ghana
2. Kenya
3. Nigeria
4. Rwanda
5. South Africa
6. Zambia

Please submit your complete application to:

Victoria Lanteigen
Capacity Building Division
CEDPA
1133 21st Street, NW
Washington, DC 20036
Tel. 202-332-4496
Fax: 202-667-2043
Email: AfricaAIDS@cedpa.org

A complete application consists of:

- Application Form, including applicant essay
- Supervisor Form
- Curriculum Vitae

Your application will be reviewed upon receiving all three documents. All forms, including the Supervisor Form, must be received by **September 21, 2007** to be considered for review and selection.

Advancing Women's Leadership and Advocacy for AIDS Action

The *Advancing Women's Leadership and Advocacy for AIDS Action* initiative is aimed at achieving greater and more meaningful participation of women—particularly women living with HIV/AIDS—in decision-making at all levels to ensure programs, policies and funding respond to the unique impact of HIV/AIDS on women and girls.

The initiative consists of two complementary components—the training component implemented by CEDPA and its partners, the International Community of Women Living with HIV/AIDS, the International Center for Research on Women, and the National Minority AIDS Council—and the small grants program implemented through the Global Coalition on Women and AIDS, UNAIDS.

The training component will equip and empower a cadre of confident, knowledgeable and skilled women leaders to 1) advocate at all levels for effective HIV/AIDS policies and increased funding to address the unique and devastating impact of AIDS on women and girls, and 2) prevent the spread and mitigate the effects of AIDS through high quality, gender sensitive, community-based HIV/AIDS programs and services.

Major activities carried out under the training component include:

- Training needs assessment on women's leadership, management, advocacy and HIV/AIDS technical knowledge and skills.
- *Planning and Design Workshop for Master Trainers* that developed regional training teams to implement a series of regional and country-level workshops.
- Global, regional and country-level *Women's Leadership in HIV/AIDS* workshops to enhance leadership, management and technical skills of women living with and affected by HIV/AIDS.

Africa Regional Workshop: Women's Leadership in HIV/AIDS

The Africa *Women's Leadership in HIV/AIDS* workshop is the first regional workshop conducted under the *Advancing Women's Leadership and Advocacy for AIDS Action* initiative. It follows a global workshop conducted on July 16 – August 10, 2007 in Washington, DC for 23 women leaders from 20 countries. The goal of the regional workshop is to build the leadership, advocacy and technical expertise of women—particularly HIV positive women—who are working on the frontlines in the fight against AIDS in Africa.

The Africa workshop will be delivered by master trainers from the 6 focus countries in collaboration with CEDPA trainers. The three-week workshop is intensive and highly participatory, providing a supportive learning environment for south-south exchange of best practices and experiences, technical depth, strategy development and skill building. The workshop offers region-specific technical knowledge on the epidemic and its impact on various populations, and highlights successful approaches to HIV prevention, voluntary counseling and testing, care and support, and access and adherence to antiretroviral treatment. Participants will develop a greater appreciation for their individual leadership styles and capabilities and enhance their program management, financial sustainability and advocacy competencies.

Key topics to be addressed in the workshop include:

- **Dimensions of Leadership** — identify and strengthen personal and professional leadership traits to design and implement institutional, community, and national responses

- **Policy Analysis and Advocacy** — understand policy making processes and the impact of policy on HIV programs, services and rights; enhance advocacy skills; and develop country specific advocacy strategies.
- **Program Management** — develop and apply techniques and tools for effective program management.
- **Financial Management** — improve project and institutional budgeting, financial analysis and reporting skills.
- **Fund raising – strengthen** donor relations skills; learn strategies for effective fundraising; develop tools to improve the proposal development process.
- **Gender and HIV/AIDS** — explore the impact of HIV/AIDS on women and girls; examine global, regional and country level responses, and develop strategies for integrating gender into HIV/AIDS programs and policies.
- **HIV/AIDS Technical Updates**—examine, analyze and develop strategies to adapt or replicate successful, cutting edge program approaches in HIV/AIDS prevention, care and treatment.
- **Strategic Communications**—understand and apply strategic communication techniques to educate, motivate, and mobilize communities, decision makers, and institutions for change.

Applicant Profile

The Africa region *Women's Leadership in HIV/AIDS* workshop is designed for early to mid-career women from NGOs, PLWHA organizations, government, the private sector and political institutions who work in HIV/AIDS programs at national or community levels. Women with a commitment to building women's leadership in HIV/AIDS and who meet the following criteria will be considered:

- Current staff or volunteer working for government or non-governmental organizations or networks at the community or national level in the field of HIV/AIDS,
- A minimum of 3 – 5 years experience working in HIV/AIDS program management and/or advocacy,
- Demonstrated commitment to promoting women's leadership in the field of HIV/AIDS,
- Proven ability to meaningfully involve women living with HIV/AIDS, and
- Demonstrated motivation and ability to bring about change at the community or national level.

The workshop will be conducted in English and selected applicants must be highly proficient in written and spoken English.

Application Form

Please type or print in ink.

PARTICIPANT NAME:

surname

first/given

DATE OF BIRTH:

day

month

year

COUNTRY OF ORIGIN:

ORGANIZATION:

JOB TITLE:

WORK ADDRESS:

city

province/state

country

postal code

WORK PHONE:

FAX:

include country and city codes

include country and city codes

E-MAIL ADDRESS:

MAILING ADDRESS (if different from above):

city

state

country

postal code

OTHER PHONE:

FAX:

include country and city codes

include country and city codes

ADDITIONAL E-MAIL ADDRESS:

IS YOUR POSITION: Salaried Voluntary

ARE YOU LIVING OPENLY WITH HIV? YES NO

EDUCATIONAL BACKGROUND			
NAME AND LOCATION OF INSTITUTION	FIELD OF STUDY	DEGREE	YEAR

Application Form

FIELDS OF WORK AND AREAS OF INTEREST

ORGANIZATIONAL FIELDS OF WORK

Please check the areas that best describe your organization's work. Check All that Apply

HIV/AIDS

- Prevention
- Care, Treatment and Support
- Stigma and Discrimination
- Orphans & Vulnerable Children

Reproductive Health

- Family Planning / Reproductive Health
- Adolescent Reproductive Health
- Maternal and Child Health

Education

- Formal / Non-formal Education
- Vocational

Democracy & Governance

- Civil Society Strengthening
- Conflict Mitigation & Management
- Human Rights / Women's Rights
- Trafficking
- Women's Participation in Decision-Making

Income Generation

- Poverty Reduction / Income Generation
- Micro-finance / Micro-credit
- Small / Medium Business Development

Beneficiary Populations: *Please check the target groups with whom you have the most experience. Check All that Apply.*

- Commercial Sex Workers Men
- Intravenous Drug Users Women
- Orphans/Vulnerable Children PLWHA
- Out-of-school Youth In-school Youth
- Religious/Traditional Leaders Migrant Populations

AREAS OF PERSONAL INTEREST

Please check the areas of greatest interest to you personally. Check All that Apply

HIV/AIDS

- Prevention
- Care, Treatment and Support
- Stigma and Discrimination
- Orphans & Vulnerable Children

Reproductive Health

- Family Planning / Reproductive Health
- Adolescent Reproductive Health
- Maternal and Child Health

Education

- Formal / Non-formal Education
- Vocational

Democracy & Governance

- Civil Society Strengthening
- Conflict Mitigation & Management
- Human Rights / Women's Rights
- Trafficking
- Women's Participation in Decision-Making

Income Generation

- Poverty Reduction / Income Generation
- Micro-finance / Micro-credit
- Small / Medium Business Development

Personal Skill Areas: *Please check the areas in which you have the strongest skills. Check All that Apply*

- Gender Monitoring & Evaluation
- Institution Building Advocacy / lobbying
- Training / Facilitation Research
- Policy Development Management

Application Form

APPLICANT ESSAY

Please respond to the following questions on a separate sheet of paper. The combined answers should not exceed two pages.

1. Briefly describe your experience working in HIV/AIDS program management and/or advocacy.
2. Identify the personal learning objectives you hope to achieve as a result of attending this workshop.
3. Briefly describe your role within your organization, including key responsibilities.
4. Briefly describe a recent achievement, related to HIV/AIDS, of which you are particularly proud and its impact at the community or national level.
5. Application of Learning: What do you see as your area of greatest potential growth?
6. How will your participation in the workshop lead to the greater participation of women living with HIV/AIDS?
7. What do you think is the biggest challenge for women leaders in HIV/AIDS program management and/or advocacy? Describe one way you, as a leader, would address this challenge.

APPLICANT STATEMENT

Participation in the Africa regional *Women's Leadership in HIV/AIDS* workshop entails responsibilities as well as benefits. Please sign the statement below to indicate your understanding of these responsibilities.

I understand that if my application is accepted and I attend the workshop, I will be expected to:

1. Arrive no later than the day before the workshop begins and stay through the end.
2. Actively participate in all workshop sessions and site visits.
3. Complete the workshop evaluations (daily, final, and six-month follow-up).

SIGNATURE:

DATE:

Supervisor Form

APPLICANT'S NAME: _____

COUNTRY OF ORIGIN: _____

1. How will your organization benefit from the applicant's participation in the workshop?
2. How will you support the applicant in applying new skills and achieving organizational impact after the workshop?
3. Please provide an example where the applicant demonstrated leadership qualities.

Participation in the workshop involves active discussion with and presentations to other participants and organizations. Applicants, therefore, must have a level of proficiency in English to enable them to participate fully in the program.

Yes, the applicant's English is proficient.

No, the applicant's English is not proficient.

SUPERVISOR NAME: _____

TITLE: _____

ORGANIZATION: _____

PHONE: _____

include country and city codes

FAX: _____

SIGNATURE: _____

PLEASE EMAIL, FAX OR MAIL THIS SIGNED FORM UNDER SEPARATE COVER TO:

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Washington, DC 20036
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