



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

OPEN TO INTERNAL AND EXTERNAL CANDIDATES

Vacancy Notice no: IOM/054/09
Duty Station: Dadaab, Kenya
Position title: Laboratory Technician
Classification: G4/G5/* (UN Salary Scale for GS Employees in Kenya)
Type of Appointment: Six (6) months special all-inclusive

General Functions:

Under the overall supervision of the Head of Sub-office Dadaab and the technical guidance of the National Migration Health Physician of Sub-office Dadaab, and under the direct supervision of the Laboratory Specialist, the incumbent shall perform the following duties and responsibilities:

1. Strict adherence to fraud prevention measures in all aspects of work performed for refugees and migrants.
2. Strict adherence to biosafety measures during specimen collection, laboratory procedures, disposing of, storing and shipping of specimens
3. Collection of specimens for medical screening or treatment follow-up of refugees and migrants
4. Following internationally accepted laboratory procedures when processing specimens for HIV, Hepatitis, Syphilis, Tuberculosis, Urine and stool examinations
5. Insuring and maintaining high quality of performed laboratory tests
6. Keeping laboratory registration neat and proper with clear hand-writing
7. Assisting/maintaining laboratory records on a computer
8. Assisting/preparation and submitting reports of laboratory examinations to requester in time
9. Assist in preparation and submitting of stock orders in time, keeping stock records and monitoring consumption
10. Assist in managing specimens and laboratory materials shipment
11. Facilitating to internal Quality Assurance System in the laboratory for performed examinations
12. Assisting to DNA specimen collection programs
13. Assisting in preparation and updating of standard operating procedures
14. Perform any other related duties that may be assigned by the supervisor.

Desirable Qualifications (Education, experience and competencies):

1. Diploma in Medical Laboratory Technology, with valid license to work as Laboratory Technician in Kenya.

2. Minimum 3 years relevant working experience in busy laboratory/medical institutions, International Organizations or NGOs dealing with refugees.
3. Phlebotomy experience required, and should be conversant in biological specimen collection, storing and packaging and transporting.
4. Experience in TB culture laboratory an advantage.
5. Demonstrated ability to maintain accuracy and confidentiality in performing responsibilities.
6. Required IOM functional competencies: Effective Communicator, Successful Negotiator, Creative and Analytical Thinker, Active Learner, Team Player.
7. Conversant in Microsoft Windows and Office.
8. Fluent in English and Kiswahili. Knowledge of Somali language an added advantage.
9. Applicants residing and originating from Dadaab are encouraged to apply.

** depending on qualifications*

Mode of Application: Submit Cover Letter and CV including daytime telephone and email address to: **International Organization for Migration (IOM), Human Resources Department, PO Box 55040-00200 Nairobi** or send by email to hrnairobi@iom.int or

Hand deliver them to the IOM Sub-office, Dadaab with the Reference Number clearly written on the envelope.

Closing Date: 19th June 2009