

The Continuous In-Take Cooperative Education Program can offer you:

- Innovative and all encompassing programming
- An individualized credit-based program developed around your needs
- Varied work hours
- Career Exploration
- Opportunity for Paid Co-op where necessary
- Flexibility to work on independent modules at your own pace and on your own time
- One-on-one interaction with CIC teacher



Contact Information:

Please contact your guidance counselor or vice-principal at your present school

If you are not currently enrolled in a school, contact Tina Cotrupi at the Toronto Catholic District School Board

416-222-8282 ext. 2057



Continuous In-Take Cooperative Education

Are you close to graduating?

Do you have 20 credits or more?

Are you 16 to 20 years old?



The Toronto Catholic District School Board provides innovative cooperative education programming allowing you the opportunity to earn credits outside the regular school setting.

What can a student expect from this program?

- Opportunity to earn multiple cooperative education credits, depending on your graduation requirements
- Opportunity to use current job as a co-op placement providing it meets program requirements and the employer is also willing to meet program needs
- More control over your own learning, and thus more responsibility for personal successes
- Increased knowledge of where and how to search for job opportunities
- Learn the best techniques for developing:
 - Effective Resumes
 - Cover and Thank You letters
 - Successful Job Interview Skills
- *Opportunity to develop the essential skills, attitudes, and behaviors employers are looking for in the workplace, to promote personal success and advancement in the workplace*

What is required of the student in this program?

- Attend pre-placement and integration sessions
- Complete pre-placement modules and assignments before starting the co-op placement
- Submit required documents and completed forms to the CIC teacher
- Complete weekly logs and journals.
- Meet assignment requirements according to time-lines agreed upon with your teacher
- Consistent attendance at placement
- Follow rules of home school, CIC program and workplace
- Immediately report, to the CIC teacher, any problems related to health and safety, harassment, or other relevant issues at the placement

PLEASE NOTE:

The CIC program provides students with extensive support as they strive to meet academic success. In some situations this program may no longer meet student needs. At that time students will be provided with other, more suitable programming choices.

What is the role of the home school?

- Provide regular and consistent communication between Guidance or Co-op teachers and the CIC teachers
- Support the CIC student while they are in the program and not taking a full complement of courses within the school
- Support the CIC teacher as they develop and implement strategies to foster student success

Other Information

- Earn compulsory and elective credits through co-op
- Remain on Home School Roll
- Individualized student timetables
- *Continuous intake is subject to availability of open spaces. A waiting list may be in effect.*

