

# Vienna YouthForce 2010

## SUB-COMMITTEE RESPONSIBILITIES and APPLICATION FORM

### INTRO

The Vienna YouthForce is a coalition of 10 international organisations: Advocates for Youth, CHOICE for youth and sexuality, Community Forum Austria, Global Youth Coalition on HIV/AIDS (GYCA), International Federation of Medical Students' Associations (IFMSA), the World AIDS Campaign, Youth Coalition on Sexual and Reproductive Rights, YouAct, Y-Peer and Youth R.I.S.E. These have been working together for 6 months to ensure meaningful youth participation and to infuse youth issues into the content of the International AIDS Conference in Vienna 2010.

The YouthForce will create 5 sub-committees to help with specific tasks for the youth activities of the XVIII International AIDS Conference that will be held in Vienna in July 2010. If you are interested in being part of the planning process for the Conference please read on carefully and contact us.

If you are interested in the Youth Programme but don't have enough time to dedicate to a sub-committee, sign up for regular updates at [youthaids2010-subscribe@groups.takingitglobal.org](mailto:youthaids2010-subscribe@groups.takingitglobal.org).



### BACKGROUND

As the largest international gathering on a health-related issue, the International AIDS Conference (IAC) has consistently served as a landmark event for the community of advocates and activists around HIV and AIDS issues. It is a unique place where researchers, policy makers, activists, educators, and people living with HIV link with people in other countries and meet to share and learn about scientific discoveries and effective HIV prevention, treatments and care policies and programs. Due to the vast diversity of participants at the Conference, it is also an event at which a variety of constituencies compete for limited resources and time to highlight their issues. At the International AIDS Conference, a co-ordinated approach is critical to effectively highlighting youth issues and influence international and national level commitments.

Since the Barcelona International AIDS Conference in 2002, the YouthForce has served as the collaborative mechanism for young people, organising and mobilising youth leaders and ensuring their access to key government and civil society leaders. Through this co-ordination, youth voices are heard, programs and research that affect youth are discussed and evaluated, influential adults are rallied to support youth-led programming, and international commitments favourable to youth are made.



## VISION & GOALS FOR VIENNA 2010

With the XVIII International AIDS Conference being held in Vienna in July 18-23, 2010, the YouthForce has another chance to empower young people, advocate for current and critical issues affecting youth worldwide, and further pinpoint current strategies for effective change. YouthForce organisers also are excited to outreach to young people in Europe and Central Asia and include regional issues in the platform of issues to be raised in Vienna. In addition, the YouthForce is working to focus on young people living with HIV through targeted outreach to HIV-positive young people serving organisations.

### **Objectives of the AIDS 2010 Youth Programme & the Vienna YouthForce:**

1. Encourage consistent and effective participation of young people at the International AIDS Conference and throughout the Conference planning processes;
2. Promote the participation of young people and the inclusion of youth issues in the main Conference programme, in media coverage generated at the Conference and in AIDS programmes and policies in general;
3. Work to ensure young people have the resources to access decision-makers with effective advocacy to protect the rights of all young people, especially the rights of vulnerable groups such as young people who use drugs, young sex workers, young men who have sex with men, young migrants, youth in prisons and young people living with HIV;
4. Support peer-to-peer capacity-building among young people in order to provide them with necessary advocacy skills and technical knowledge, support, and resources for meaningful participation during the Conference and beyond;
5. Demonstrate to Conference participants, especially decision-makers and donors, that the participation of young people is beneficial, and advocate for the creation of youth-adult partnerships and greater investment in young people's initiatives; and
6. Remind individuals of their commitments to promote youth leadership to mitigate the impact of HIV on young people. The Youth Programme and the Vienna Youth Force will also provide opportunities to generate new commitments to young people.

# COMMITTEES & SUB-COMMITTEES

As mentioned above, the Vienna YouthForce is seeking members to join the five different organising sub-committees. Below is a brief description of the roles and responsibilities for each sub-committee.

## PRE-CONFERENCE

- Logistics (venue, accommodation, meals)
- Programme design
- Identify organisers, presenters, facilitators
- Determine and administer application process
- Translation of documents into German and Russian (when possible)

## ADVOCACY

- Preparing youth to advocate effectively on the issues around Universal Access
- Link UNGASS youth messages to the Conference
- Online e-consultation to develop key messages and strategy
- Translation of the consultation
- Organise advocacy efforts at the Conference and pre-Conference
- Develop youth advocacy messages
- Produce advocacy materials and dissemination strategies
- Build advocacy section at the youth website
- Youth-Adult Commitment Desk and uploading daily prominent commitments

## PAVILION

- Logistics & design of space
- Set-up of space
- Promotion of pavilion
- Co-ordinating events and sessions within pavilion
- Working and communicating with the Global Village Co-ordinator / Youth Co-ordinator on logistics within the Youth Pavilion

## MEDIA & COMMUNICATIONS

- Connecting with media, journalists and youth beforehand (deadlines, info)
- Create website
- Organise press conferences & press kits
- Produce column/page in main newsletter
- Podcasting & Blog Management
- Uploading daily prominent commitments
- Co-ordinating webcasting of youth-related sessions
- Manage youth journalists (including training)
- Translation process of all external YouthForce documents to Russian and German (when possible)

## MAIN CONFERENCE

- Act as Mentor Group
- Assistance with navigation around the Conference
- Connecting delegates beforehand
- Developing orientation materials (publication of Youth Roadmap to the Conference)
- Observing youth issues throughout the Conference
- Working with youth speakers
- Engage with scientific program (young scientists)
- Prepare morning sessions during main Conference
- Publicising youth-focused sessions to attend



# SELECTION PROCESS

The Vienna YouthForce is co-chaired by one member of the AIDS 2010 Youth Working Group and one representative of the 10 civil society or network core partner organisations. Sub-committee Co-Chairs will review applications and select the top 10 to 12 candidates for each one.

Although efforts will be made to provide assistance to committee members to find funding to attend the Conference, we cannot guarantee funding and have no input into the IAS scholarship decision process. Sub-committee Co-Chairs reserve the right to replace committee members who do not contribute according to the agreed upon work plan and timeline for delivery, after discussing the situation with them privately and in advance of taking any decisions.

## **Criteria**

- Fluency in English absolutely necessary;
- Frequent internet access (at least 4 times per week);
- Ability to attend monthly teleconference calls from January 2010 to May 2010 and weekly calls from June 2010 onwards;
- Commitment to a rights-based approach (including evidence-based information and services, condoms, sexual and reproductive rights, harm reduction, etc.);
- Skills and/or organisational capacity that is relevant to the Sub-committee you are applying for;
- Permission of the organisation you work with to contribute your time (approx. 2-3 hours/ week) on a voluntary basis;
- Motivation, pro-activeness, flexibility, reliability and a good sense of humour!

There is no age criteria to join a Sub-Committee, adult allies and youth leaders are welcome. Contributing organisations to the YouthForce are asked to operate under the YouthForce umbrella and branding to show a unified front to Conference Delegates. Contributing organisations will be acknowledged by name and by their logos at the Youth Reception and within the Youth Pavilion.

**Please apply only if you meet the criteria above.**

# SUBMISSION INSTRUCTIONS

Please follow these three simple steps to complete your application to a sub-committee of the Vienna YouthForce:

- Fill out the *Application Form* accessible [here](#)
- Submit your filled Form by clicking the "Submit" button at the end of the link, you will receive a confirmation message.
- Send your CV to the e-mail of your selected sub-committee(s) (addresses below).

## **Committee Addresses:**

Pre-Conference Subcommittee  
[fatmahoglu@gmail.com](mailto:fatmahoglu@gmail.com)

Youth Pavilion Subcommittee  
[alyonandreeva@gmail.com](mailto:alyonandreeva@gmail.com)

Main Conference Subcommittee  
[ireyner@gmail.com](mailto:ireyner@gmail.com)

Media & Communications Subcommittee  
[subteam.media@gmail.com](mailto:subteam.media@gmail.com)

Advocacy Subcommittee  
[yf.advocacy@gmail.com](mailto:yf.advocacy@gmail.com)

The deadline to send the application form is **December 30**  
**Don't miss it!**